AGENDA TITLE:

Authorize Mayor Hansen to negotiate a contract for the services of an executive

search firm for purposes of recruiting a new City Manager for the City of Lodi

MEETING DATE:

Wednesday, August 4, 2004

RECOMMENDED ACTION:

That the City Council authorize Mayor Hansen to negotiate a contract for the services of an executive search firm for the purposes of recruiting a new City Manager for the City of Lodi.

BACKGROUND INFORMATION: The City Manager recently submitted his resignation resulting in an upcoming vacancy in this position. Subsequently, the Mayor requested that search firms be identified and asked to submit information regarding their respective companies and their abilities to perform an executive recruitment. The City Council will review the information that is presented and select firms to be interviewed based upon their familiarity with the northern California labor market and quality of the services they will perform. Information from interested firms is due on July 30th, past the deadline for this communication and will be made available to the City Council prior to the meeting.

COST: Specific information on cost will be presented by each firm. It is estimated that the cost will be approximately \$20,000 plus ancillary costs of about \$6,500.

FUNDING:

To be determined.

Funding Approval:

lames Krueger, Finance Director

Respectfully submitted,

Joanne M. Narloch, Human Resources Director

APPROVED:

H. Dixon Flynn, City Manager